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# FY26 Plan Submission and Feedback Webinar

Alaska Department of Education and Early Development  
Brittnay Bailey, School Improvement Program Administrator  
Christy Roe, School Improvement Program Manager

April 15th, 2025



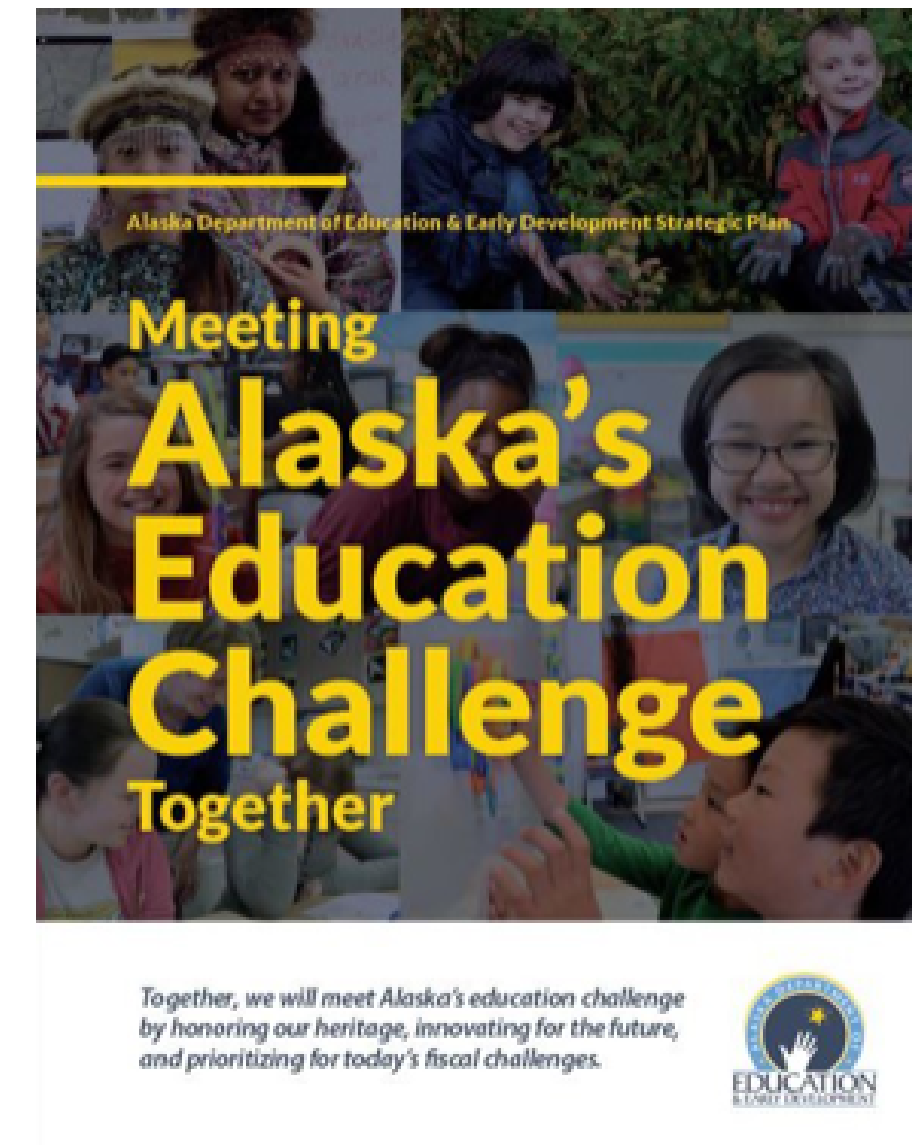
# Mission, Vision, and Purpose

Mission	Vision	Purpose
An excellent education for every student every day.	All students will succeed in their education and work, shape worthwhile and satisfying lives for themselves, exemplify the best values of society, and be effective in improving the character and quality of the world about them. - Alaska Statute 14.03.015	DEED exists to provide <b>information, resources, and leadership</b> to support an excellent education for every student every day.

# Strategic Priorities: Alaska's Education Challenge

## Five Shared Priorities:

1. Support all students to read at grade level by the end of third grade.
2. Increase career, technical, and culturally relevant education to meet student and workforce needs.
3. Close the achievement gap by ensuring equitable educational rigor and resources.
4. Prepare, attract, and retain effective education professionals.
5. Improve the safety and well-being of students through school partnerships with families, communities, and tribes.



[education.alaska.gov/akedchallenge](http://education.alaska.gov/akedchallenge)

# Roles and Responsibilities

## SCHOOL

Engage in Empowerment Process:

- Form a Team
- Thorough Needs Assessment
- Create a Plan
- Implement Plan with Fidelity



## DISTRICT

Support the school(s) through:

- Providing a District Liaison who acts as point-person between schools and DEED
- School Improvement Plan Review, Approval, and Monitoring of Implementation
- Submit documents and budget to DEED by the end of May



## DEED

Support districts through:

- Policy and Process
- Technical Assistance
- Funding and Support

# Agenda

Updating Plans

GMS

- Related Documents
- Budget

Exiting School Instructions

Q&A



# Updating School Improvement Plans

- Checklist for Schools

## **School Empowerment Plan**

- ☐ Modify Year 2 Actions as needed (if applicable)
- ☐ Modify Year 3 Actions as needed (if applicable)
- ☐ Approved changes from QPMR (Quarterly Progress Monitoring Reports)
  - ☐ Quarter 1
  - ☐ Quarter 2
  - ☐ Quarter 3
- ☐ Complete Year # Progress Reporting (Progress and Annual Reporting at the end of the School Improvement Plan form)
- ☐ Assurances are attached and signed by the Principal and the Superintendent
- ☐ If the school is using their SIP as a SW plan, ensure that Title I Grant needs met (Indicators are in Plan, [more information on using SIP as a SW plan here](#))
- ☐ Identify where the plans are housed for incoming staff access and public access
- ☐ Spelling, Grammar, etc.

## **Budget**

- ☐ Clear link to budget items and plan
  - ☐ Confirm that costs are allowable using the [Allowable Cost Checklist for Federal Funds](#)

# Progress Reporting

## School Improvement Plan template

### Progress and Annual Reporting

#### Year 1 Progress Reporting (To be completed at end of school year)

Goal: \_\_\_\_\_

Indicator: # _____	Actual Results: _____	Comments: _____
Indicator: # _____	Actual Results: _____	Comments: _____

Strategy: \_\_\_\_\_

Indicator: # _____	Actual Results: _____	Comments: _____
Indicator: # _____	Actual Results: _____	Comments: _____

Milestones and Actions

% Milestones Completed	% Actions Completed

Causes & Adjustments for Year 2: \_\_\_\_\_

# FY26 Document Requirements in GMS

For FY26, Schools in designation will turn in:

- an updated 3-year School Improvement Plan
- an updated Budget for the School Improvement Plan into GMS
- a comprehensive needs assessment (for schools that received their designation notification in Fall of 2024)

This documentation is due to DEED May 15th, 2025.

**The School Improvement Application will open in GMS on April 18<sup>th</sup>, 2025 at 8am**



# GMS: Related Documents

Description ( <a href="#">View Sections Only</a> <a href="#">View All Pages</a> )		Validation	Print <input type="checkbox"/> Select Items
<input type="checkbox"/> All		<a href="#">Messages</a>	<a href="#">Print</a>
<input type="checkbox"/> Grantee Checklist			<a href="#">Print</a>
	<a href="#">Grantee Checklist</a>		<a href="#">Print</a>
<input type="checkbox"/> History Log			<a href="#">Print</a>
	<a href="#">History Log</a>		<a href="#">Print</a>
	<a href="#">Create Comment</a>		
<input type="checkbox"/> Allocations			<a href="#">Print</a>
	<a href="#">Allocations</a>		<a href="#">Print</a>
<input type="checkbox"/> School Improvement, 1003(a)		<a href="#">Messages</a>	<a href="#">Print</a>
	<a href="#">Accept/Waive Indirect Cost</a>		
	<a href="#">Budget</a>	<a href="#">Messages</a>	<a href="#">Print</a>
	<a href="#">Budget Overview</a>		<a href="#">Print</a>
	<a href="#">Related Documents</a>		
<input type="checkbox"/> Contacts			<a href="#">Print</a>
	<a href="#">Contacts</a>		<a href="#">Print</a>

# Related Documents

Required Documents		
Type	Document Template	Document/Link
Successful School Improvement Plan	<a href="#">Successful School Improvement Plan Template</a>	

Optional Documents		
Type	Document Template	Document/Link
Comprehensive Needs Assessment (Profile, Practice, Program, and Community Review)	Comprehensive Needs Assessment Instructions	
Empowerment Process Agendas	Agenda Information	

Title the Documents with the School name, document description, and year, for example:

- SchoolName\_SchoolImprovementPlan\_FY26

# GMS: Budget

Description ( <a href="#">View Sections Only</a> <a href="#">View All Pages</a> )		Validation	Print <input type="checkbox"/> Select Items
<input type="checkbox"/> All		<a href="#">Messages</a>	<a href="#">Print</a>
<input type="checkbox"/> Grantee Checklist			<a href="#">Print</a>
	<a href="#">Grantee Checklist</a>		<a href="#">Print</a>
<input type="checkbox"/> History Log			<a href="#">Print</a>
	<a href="#">History Log</a>		<a href="#">Print</a>
	<a href="#">Create Comment</a>		
<input type="checkbox"/> Allocations			<a href="#">Print</a>
	<a href="#">Allocations</a>		<a href="#">Print</a>
<input type="checkbox"/> School Improvement, 1003(a)		<a href="#">Messages</a>	<a href="#">Print</a>
	<a href="#">Accent/Waive Indirect Cost</a>		
	<a href="#">Budget</a>	<a href="#">Messages</a>	<a href="#">Print</a>
	<a href="#">Budget Overview</a>		<a href="#">Print</a>
	<a href="#">Related Documents</a>		
<input type="checkbox"/> Contacts			<a href="#">Print</a>
	<a href="#">Contacts</a>		<a href="#">Print</a>

# GMS: Budget

Return

Filtering - 0 out of 0 Budget Items match selected filters

Show All / Clear All

Account Code	Purpose Code	Location Code	Narrative
310 - Certificated Sal...	All	All	No Options Selected

Return

Filtering - 0 out of 0 Budget Items match selected filters

Show All / Clear All

Account Code	Purpose Code	Location Code	Narrative
1 Option(s) selected.			No Options Selected
Select All / Deselect All			
Download			
<div><div>&lt;&lt; F</div><div><div><input checked="" type="checkbox"/> 310 - Certificated Salaries</div><div><input type="checkbox"/> 320 - Non-Certificated Salaries</div><div><input type="checkbox"/> 360 - Employee Benefits</div><div><input type="checkbox"/> 390 - Transportation Allowance</div><div><input type="checkbox"/> 410 - Professional &amp; Technical</div><div><input type="checkbox"/> 420 - Staff Travel</div><div><input type="checkbox"/> 425 - Student Travel</div><div><input type="checkbox"/> 430 - Utility Services</div><div><input type="checkbox"/> 440 - Other Purchased Services</div><div><input type="checkbox"/> 450 - Capital Outlay</div></div></div>			

# Budget Allowability

- Budget item allowability
  - Uniform Grant Guidance (UGG)
  - Allowable Costs Checklist
  - Unallowable Costs under UGG

## Is the cost:

### Necessary (2 CFR § 200.403(a))

- Is the cost necessary to carry out the plan of the federal program? ☐ Yes ☐ No

### Reasonable (2 CFR § 200.404)

- Did the agency follow its purchasing or procurement procedures? ☐ Yes ☐ No
- Is the cost in line with fair market prices for comparable goods or services? ☐ Yes ☐ No
- Would a “prudent person” agree that the item is reasonable? ☐ Yes ☐ No

# Budget Coding

Account Code	Account Code Description	Narrative Requirements
310/320	Certificated/ Non-Certificated Salaries	Number of People, Purpose, FTE or Stipend, Pay Rate (if available), Number of Days or Hours, and Purpose of Salary. Note: Salaries for School Improvement Planning should not exceed 20% of 1003(a) grant allocation unless through-year monitoring of direct and indirect impacts of plan implementation are included as part of the expenditure.
410	Professional Technical	Number of PD Registrations for Staff or Cost of Contracted Service and Purpose of Training.
420/425	Staff/Student Travel	# of People, Estimated Cost per Person: Air, Lodging, and Ground Transportation + Per Diem, provided either as total or broken down expenditures and Purpose of Travel. (If exact dates are known, please provide, however this is not a requirement.) Note: car rental is generally not an allowed expenditure.
440	Other Purchased Services	Provide list or categories of items to be purchased with expected total expenditure, provide break down of costs, if available, and Purpose of Other Purchased Services.
450	Supplies Materials Media	List of Items to be purchased, e.g., Math materials (counters, base-10 blocks, pattern blocks, fraction towers, primary rulers, 3-D forms, etc.) to support implementation of concrete, visual, abstract instructional strategies for learning. Note: Incentive costs from school improvement grant funds are capped at \$1,000.
510	Equipment	For all computers/technology, # of units and cost per unit are required. Need to make sure funds are truly supplemental and not supplanting district funds (in the absence of federal funding would the items be required to be purchased anyway?)

# Budget Template\*

Narrative Description of Program Budget			
(A narrative justification must accompany EACH request for a budget revision)			
Grant Recipient: _____			
Grant Number: _____			
Grant Title: _____		Revision Number: _____	

Chart of Accounts Number	Account Title	Budget Amount	Narrative Description
Required		TOTAL	Please include a COMPLETE description of each line item. Budget revisions must include a justification for each change including the impact on the program originally approved.
310	CERTIFICATED SALARIES	-	
320	NON-CERTIFICATED SALARIES	-	
360	EMPLOYEE BENEFITS	-	

\*Budget template available for school budget plans to be shared with district and ultimately put into GMS



# Exiting Schools

- Any exiting schools will complete their End-of-Year reporting and email it to Christy Roe at [christy.roe@alaska.gov](mailto:christy.roe@alaska.gov). Please also CC your Empowerment Specialist.

Point of Contact	Christy Roe	Evan Hummel	Kevin Dennis	Tina Peyerck	Kristie Parsons
Email	<a href="mailto:christy.roe@alaska.gov">christy.roe@alaska.gov</a>	<a href="mailto:evan.hummel@alaska.gov">evan.hummel@alaska.gov</a>	<a href="mailto:kevin.dennis2@alaska.gov">kevin.dennis2@alaska.gov</a>	<a href="mailto:tina.peyerck@alaska.gov">tina.peyerck@alaska.gov</a>	<a href="mailto:kristie.parsons@alaska.gov">kristie.parsons@alaska.gov</a>
Districts	<ul style="list-style-type: none"><li>•Annette Island</li><li>•Ketchikan</li><li>•Nenana</li><li>•Pribilof</li><li>•Skagway</li></ul>	<ul style="list-style-type: none"><li>•Anchorage</li><li>•Bering Strait</li><li>•Bristol Bay Borough</li><li>•Chugach</li><li>•Craig City</li><li>•Denali Borough</li><li>•Dillingham</li><li>•Nome</li><li>•Southwest Region</li></ul>	<ul style="list-style-type: none"><li>•Delta-Greely</li><li>•Fairbanks</li><li>•Kashunamiut</li><li>•Kenai Peninsula Borough</li><li>•Lower Kuskokwim</li><li>•Northwest Arctic Borough</li><li>•Yukon-Koyukuk</li></ul>	<ul style="list-style-type: none"><li>•Aleutians East</li><li>•Copper River</li><li>•Hydaburg</li><li>•Iditarod</li><li>•Juneau</li><li>•Kuspuk</li><li>•Lower Yukon</li><li>•Sitka</li><li>•Southeast Island</li></ul>	<ul style="list-style-type: none"><li>•Alaska Gateway</li><li>•Galena</li><li>•Kodiak</li><li>•Mat-Su</li><li>•North Slope</li><li>•Yukon Flats</li><li>•Yupiit</li></ul>



# Questions?



# Upcoming Dates and Events:

- May 1: Spring Convening at the Dena'ina
- May 2-4: Science of Reading Symposium at the Dena'ina
- May 15: FY25 Plans and budgets due in GMS
- June 30: End of Quarter 4 for FY25
- August 15: FER's due

# Contact Information

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(907) 269-6767

# Stay Connected



## Website

- [education.alaska.gov](http://education.alaska.gov)



## Phone

- Main Line: (907) 465-2800
- Teacher Certification: (907) 465-2831



## Social Media

- @AlaskaDEED @AlaskaDEED on Twitter, Facebook, Instagram, Flickr, and Vimeo



Slides and Recording will be available on the SRS webinars page in the next few days